



Okanagan
Boys & Girls Clubs

Program Area Leader

Date Posted: December 12, 2017

Competition Number: 122-17/18

Location: North Glenmore Elementary School

Okanagan Boys and Girls Clubs have an opening for a Program Area Leader. We invite applications from qualified individuals for the positions.

We can provide:

- Many opportunities for professional development
- Fun, positive work environment
- We offer a 10% discount offered to employee whose children are registered in our child care programs, including preschool, day care, and after school care programs. This discount will be offered to all Agency staff that work 20 hours a week or more, and have passed their probationary period.

Key Duties and Responsibilities:

- Ensures programs and activities offered are consistent with agency core values and core programming areas. Responsible for developing programs that engage members, address healthy positive development and provides members with a sense of belonging.
- Supervise and interact with children and youth in a positive and supportive manner to ensure a safe and supportive environment.
- Transporting children and youth in Agency Vans to various sites for recreational purposes.
- Establish open communication with parents/care givers.

Qualifications:

- A diploma or degree in recreation and/or experience planning, implementing and evaluating recreation programs for children.
- Current First Aid Certificate
- Excellent leadership, supervisory, communication and interpersonal skills.
- Class 4 Driver License or willingness to obtain
- Successful completion of Agency screening including a Criminal Record Check

Hours: 25 hours per week: Monday to Friday

Rate of Pay: \$15.11 per hour

Closing Date: Open until filled

Please send resume and cover letter to:

Name: Bailey Van Os, Human Resources Coordinator

E-mail: bvanos@obgc.ca



Okanagan Boys and Girls Clubs is an equity employer and encourages applications from persons with disabilities, members of visible minorities, Indigenous people, people of all sexual orientations and genders, and others who may contribute to a diverse and inclusive staff team.

We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.