



**Okanagan Boys and Girls Clubs**  
Is currently seeking to fill the following position:

## **Downtown Youth Centre – The Closet**

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**Date Posted:** 04/11/2016

**Location:** Downtown Youth Centre -1633 Richter St.

We are in need of volunteers to run our Closet – a boutique style free store in our Downtown Youth Centre where youth can get the things they need and feel good about themselves while they 'shop'. This is an excellent opportunity for anyone who loves fashion or has some retail experience that they want to share. Volunteers will work in pairs and the Closet will be open 2 days per week in the afternoon-evening hours.

Some of the skills you may possess include: organization, patience, creativity, energy, and professionalism. If you are able to lead the youth to do DIY 'refashion' activities, or garment repair, your skills are needed too!

The Downtown Youth Centre provides a safe place to be for youth between the ages of 13-19. We provide:

- Access to basic needs, including food, clothing, shelter, access to showers and laundry
- Supervision and engagement
- Support, mentoring, and positive relationships
- Recreational activities and opportunities
- Life-skills training and employment-seeking support
- Advocacy and referrals to appropriate community resources

The Closet is one of our internal resources where youth can get clothing, shoes, footwear, and hygiene supplies

### **Key Duties and Responsibilities:**

- Ensure that the Agency's Mission Statement and Core Values are demonstrated in everyday practice
- Assist youth to access the Closet to get what they need
- Sort and launder new donations & put away
- Keep the space tidy and clean

### **Qualifications:**

- Knowledge or skills related to serving youth, including youth who are at risk, not required but is beneficial – orientation to site and population served will be provided
- Enjoy working with youth ages 13–19
- First Aid Certification is an asset
- Successful completion of Agency screening process including criminal record check will be required

**Hours:** 2-4 hour shifts, Monday to Friday between 2pm – 9pm  
Prefer consistent scheduling / availability, but open to scheduling flexible shifts

**Closing Date:** Ongoing recruitment

### **Please send resume and cover letter to:**

Name: Sarah MacKinnon – Centre Director  
E-mail:smackinnon@boysandgirlsclubs.ca